

APPENDIX 1 PRO-FORMA FOR THE INITIAL ASSESSMENT

Service Area Planning	Section Development Management	Person responsible for the assessment Shawn Fleet			
Name of the Policy to be assessed	Planning Obligations Administrative and Procedural Issues	Assessment date	15 May 2009	Is this a new or existing policy?	Existing
			Does this policy have either a time limit or a date for review?		No

1. Describe the aims, objectives and purpose of the policy/plan/procedure/strategy	<i>Please continue on a separate sheet if necessary</i> The aim of the policy is to establish an appropriate framework for working with applicants in respect of required planning obligations (s106 agreements).		
2. Please note any associated objectives of the policy	None		
3. Who is intended to benefit from the policy and in what way?	The policy is intended to benefit two groups. Developers and the Planning Department by setting out clear guidelines on the planning obligation requirements process and each parties obligations		
4. What outcomes are wanted from this policy?	To ensure that there is clear guidance on the due process.		
5. What factors/forces could contribute/detract from the outcomes?	A lack of understanding of the legal process and the requirement for obligations from inexperienced practitioners.		
6. Who are the main stakeholders in the policy?	The Council (Members and Officers) and the public.	7. Who implements the policy and who is responsible for the policy?	The policy is to be implemented and managed principally by planning officers and legal services.

8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any racial group.		
9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any gender group.		
10. Are there concerns that the policy <u>could</u> have a differential impact due disability?	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any group.		
11. Are there concerns that the policy <u>could</u> have a differential impact on people due to sexual orientation?	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any specific group.		
12. Are there concerns that the policy <u>could</u> have a differential impact on people due to their age	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any age group.		

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13. Are there concerns that the policy <u>could</u> have a differential impact on people due to their religious belief?	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any religious group.		
14. Are there concerns that the policy <u>could</u> have a differential impact on people due to them having dependants/caring responsibilities?	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the time of the scheme would not have a differential impact on any care group.		
15. Are there concerns that the policy <u>could</u> have a differential impact on people due to their offending past	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the scheme would not have a differential impact on any individual.		
16. Are there concerns that the policy <u>could</u> have a differential impact on people due to them being transgendered or transsexual	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	It is felt that the scheme would not have a differential impact on any individual.		

17. Are there concerns that the policy could have a differential impact on people due issues surrounding poverty	Y	N	
What existing evidence (either presumed or otherwise) do you have for this?	<p>Whilst the policy relates to the handling of financial matters, it is felt that no individual or group would be prejudiced by the method in which planning obligation are requested and subsequently managed.</p> <p>The scale of contribution being sought would be a matter for consideration through the determination of each planning application and the financial viability of the applicant to meet the requisite obligations would be appraised on a scheme by scheme basis.</p> <p>In summary therefore it is believed that this policy will not have a negative impact.</p>		
18. Is there <u>potential</u> for the policy to have either a positive <u>OR</u> a negative impact on children (aged 0-19)?	Y	N	Leave blank
18a. If yes please describe the nature and level of the impact (Also consider impact both now and in the future)	N.A.		
18b If yes , please also describe any consultation undertaken with children and their families to inform this policy (please state if none carried out)	N.A.		
18c. If no , please describe why there is considered to be no impact / significant impact on children	This policy relates to the management of required obligations and the processing of a planning applications. It does not relate to the form of development being proposed and accordingly will not impact on children.		
19. Could the differential impact identified in questions 8-18 amount to there being the potential for <u>adverse</u> impact in this policy?	Y	N	<p><i>Please explain</i></p> <p>It is not felt that the policy would result in an adverse impact on any group or individual.</p>

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20. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?			<i>Please explain for each relevant area (questions 8-18), using a separate sheet of paper if necessary</i> N.A.				
21. Should the policy proceed to a partial impact assessment?	¥	N	22. If Yes, is there enough evidence to proceed to a full EIA?	¥	NA	23. Date on which Partial or Full impact assessment to be completed by	N.A.

Signed (completing officer) __Shawn Fleet_____

Signed (Lead Officer) _____

SIGNED EQUALITY OFFICER _____

DATE APPROVED BY EQUALITY WORKING GROUP _____